

KENTWOOD PREPARATORY SCHOOL

A

ORIENTATION CHECKLIST - 2011-2012



PALM BEACH CAMPUS

Dear Parents:

Welcome to the new school year! Attached hereto, please find a) forms for completion that should be returned to us, b) forms to further acquaint you with our program and c) information on the forms and documentation we need to complete your child's file. We look forward to working with you - *THE KENTWOOD STAFF.*

★ *A star indicates that it is not necessary for returning students to re-complete the form. Returning students wishing to update or modify any forms, however, may complete the form.*

➡ Forms to be completed and returned to Kentwood

(All forms must be completed and returned. If not applicable, write the student's name and N/A across the form)

- A Orientation Checklist (This Form)
- B Authorization Form
- C Program Priority List ★
- D Diagnostic Information Sheets (Case History) ★
- E Medication Form and Procedure
- F Power of Attorney for Medical Treatment
- G Parent Rating Scale
- H Ambassador Form/Confidentiality Sheet ★
- J Transportation
- K Contact Sheet
- L Miscellaneous Information *(A copy is enclosed for you)*
- M Parent Volunteer Form (Parent Organization)
- N After School Arrangements
- O After Care Agreement

➡ Handouts - for information purposes only

- Dress Code (School Uniform)
- Calendar
- Miscellaneous Information Copy for Parents

➡ Documents that parents need to ensure have been given/sent to Kentwood (ASAP)

- Application Form ★
- Information Form *(For returning students only)*
- Immunization/Health Records <FOR NEW STUDENTS AND 7TH GRADERS>
- Prescription/s (photocopy)

PLEASE SIGN THIS SHEET AND RETURN IT WITH ALL OTHER APPLICABLE DOCUMENTS

➡ IMPORTANT: PLEASE ATTACH A RECENT PICTURE OF YOUR CHILD TO THIS FORM

I HAVE REVIEWED AND UNDERSTAND ALL ITEMS ON THIS CHECKLIST

Parent/Guardian Signature

Parent/Guardian Signature

Student Name

Date