



KENTWOOD PREPARATORY SCHOOL

Information Release Authorization

Please mail information to:

Kentwood Preparatory School
 Attention: Records
 6210 South Congress Avenue
 Lantana, FL 33462

Tel: (561) 649-6141 * Fax: (561) 649-6142

To Data Processor:

*Please withdraw student as a WO-4
 for McKay purposes.*

*Business Manager
 Telephone: 561-649-6178*

Items 1-11 to be completed by parent/guardian

1.	2.	3.
Student's Name	Grade	DOB
4.	5.	
Name of School	School Fax Number	
6.	<i>Address of School you are requesting records from</i>	
Street	City	State
		Zip
7.	8.	
Withdrawal Date	Relationship of person completing form to child	

I hereby request and authorize release of the following information on the above mentioned student to be sent to Kentwood Preparatory School.

- Official transcript - including grades to date of withdrawal and attendance records
- Immunization forms - original
- FCAT scores
- Test scores
- I.E.P.
- Current and past psychological evaluations and reports
- ESOL records
- ESE records

9.	10.
Signed (Parent/Guardian/Relative)	Date

FOR OFFICE USE ONLY

1st request sent:	2nd request sent:	3rd request sent:
Initials:	Initials:	Initials:
Parent letter:	Records Received on	
Initials:	Initials:	